

CITY OF COOPERSVILLE
REGULAR DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Coopersville City Hall; 289 Danforth Street, Coopersville, Michigan

July 8, 2025

Board Chairman Noel called the meeting to order at 5:11 P.M.

Roll Call

Present:

Board Member Du Pilka
Board Member Ver Berkmoes
Board Member Datema
Board Member Orent
Board Member Slater
Board Member Gerard
Board Member Galbraith
Board Member Noel
Staff - Terpstra

Absent: Board Members Merkins

Motion to excuse Board Member Merkins by Board Member Ver Berkmoes with support from Board Member Gerard. Motion carried unanimously.

Additions/Corrections to Agenda

No additions/corrections to the agenda.

Minutes

Motion by Board Member Du Pilka with support from Board Member Slater to approve the meeting minutes of May 13, 2025, upon making a correction to add Board Member Slater as being present at the meeting. Motion carried unanimously.

Citizen Input and Suggestions

No citizen input or suggestions.

Public Hearing – Public Hearing on Proposed Downtown Development Authority Fiscal Year 2025-2026 Budget

Motion by Board Member Slater with support from Board Member Ver Berkmoes to open the public hearing at 5:14 P.M. Motion carried unanimously.

Ed Hanenburg said the budget should be increased substantially because the DDA doesn't have much money to work with.

There were no further questions or comments, a Motion was made by Board Member Du Pilka with support from Board Member Slater to close the public hearing at 5:19 P.M. Motion carried unanimously.

Petitions & Communications

7. A. Informational Meeting Discussion – Board members were given the opportunity to discuss the Informational meeting prior to the regular scheduled meeting. Positive feedback was given from board members on the appreciation of the work being done by staff.

7. B. Executive Committee Appointments – Annually the board as a whole needs to appoint an Executive Committee consisting of the Board Chairman, Vice Chairman and Board Executive. Board Member Du Pilka suggested that the current committee of Jake Noel as the Board Chairman, Travis Datema as the Vice Chairman, and Brodie Orent as the Executive Board Member should remain the same. Motion by Board Member Du Pilka with support from Board Member Slater to keep the current executive committee appointments as suggested by Board Member Du Pilka. Motion carried unanimously.

7. C. DDA FY 2025-2026 Budget – Board Member Du Pilka requested that the Merlin Enclosure Project be moved out of the repair/maintenance category and be placed under the capital expenditure category. Motion by Board Member Du Pilka with support from Board Member Orent to approve the proposed DDA FY 2025-2026 Budget as presented. Motion carried unanimously.

7. D. Merlin Enclosure Project, Totaling \$75,000 – Motion by Board Member Du Pilka with support from Board Member Gerard to approve completion of the Merlin Enclosure Project, totaling \$75,000. Motion carried unanimously.

7. E. Coopersville/Marne Railroad Easement Agreement – Ed Hanenburg presented a drawing of what he and the railroad are planning to do with the area around the steam engine at 210 Eastmanville Street. The plan showed a paved parking lot with landscaping and walkway. Overall, the Board expressed positive feedback for the plan. Board Member Datema suggested some lighting on the property. The easement agreement will allow the City to continue to use the site for snow storage and general maintenance, and the parking lot is used for additional parking for events held in the downtown area.

7. F. Building Improvement Subcommittee – Motion by Board Member Ver Berkmoes with support from Board Member Datema to appoint Board Members Slater, Merkins, and Datema to the Building Improvement Subcommittee. Motion carried unanimously.

DDA Information Packet

Motion by Board Member Slater with support from Board Member Ver Berkmoes to file the DDA Informational Packet. Motion carried unanimously.

Citizen's Input and Suggestions

No citizen input or suggestions.

City Manager/DDA Director's Report

-Absent

DDA Marketing & Economic Administrator Comments:

Welcomed Jeff Galbraith to the DDA. The new website is up. The next Music on Main Street will be on Thursday, July 10th at 6:30 P.M. with Harry and the Dusty Boys. Summerfest activities begin the week of August 4th with the Car Cruise on August 8th and Car Show on August 9th. Senior Rec Grandparents Day at Vet's Park on July 22nd at 11 A.M., free tickets are available at City Hall. Secretary of State Mobile Office is coming back in October. Regarding the Master Plan, McKenna will present the community survey results at the July 21st Planning Commission meeting; 447 surveys were received.

Board Member Orent

The new website looks great.

Board Member Slater

Asked if the blue building on Main Street is still for sale. Kate Terpstra said yes.

- No other comments from Board members or the Chairman.

Adjournment Motion by Board Member Slater with support from Board Member Ver Berkmoes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:19 P.M.

Chairman, Jake Noel